

Haverhill School Committee
Policy IAA

INFORMATION TECHNOLOGY

The Haverhill School District will provide access for employee and students to informational systems/networks, including access to external networks, for limited educational purposes. Educational purposes are defined as classroom/academic activities, professional development, and high quality self-discovery activities of an educational nature.

The purpose of the access is to assist in preparing students for success in life and work by making available a wide range of information, as well as the ability to communicate with others. The information systems/networks will be used to increase communications (staff, parent, and students), enhance productivity, and assist staff in upgrading existing skills, and acquiring new skills through a broad exchange of information. The information systems/networks also will be used to provide information to the community, including parents, government agencies, and businesses about the School District and its activities.

The Superintendent of his/her designee shall implement, monitor, and evaluate the District's information systems/networks for Instructional and administrative purposes. He/she shall develop, implement, and administer regulations, procedures, and user agreements, consistent with the educational purposes and mission of the Haverhill School District. These shall be consistent with laws and regulations governing copyright.

Access to the information systems/networks is a privilege, not a right. All users shall be required to acknowledge receipt and understanding of all administrative regulations and procedures governing use of the systems/networks and shall agree in writing to comply with such regulations and procedures. Noncompliance with applicable regulations and procedures may result in suspension or termination of user privileges, or other disciplinary outcomes as specified in such regulations and procedures. Violation of law may result in criminal prosecution as well as disciplinary action by the Haverhill School District.

The District will not be liable for users' inappropriate use of electronic resources, or violations of copyright restrictions, users mistakes of negligence, or costs improperly incurred by users. Neither shall the Haverhill School District be held responsible for ensuring the accuracy or usability of information found on external networks.

Electronic mail transmissions and other use of electronic resources by students and employees shall not be considered to be confidential and may be monitored at any time by designated staff to ensure appropriate Instructional and administrative use.