

Haverhill School Committee
Policy JFC

STUDENT WITHDRAWAL FROM SCHOOL

A student who leaves any public school on account of a change in residence or other satisfactory reason shall be given a Massachusetts Transfer Card. This card shall admit the student to the receiving school.

A student's transfer would not be considered complete until transcripts have been requested from the receiving school. The Attendance Department shall conduct follow-up activities to determine that a transferred student has indeed registered at his/her new school.

Students who are withdrawing from high school must obtain an official book discharge slip from their assistant principal. The discharge slip must be signed by every teacher from whom the student received books or equipment showing that all materials have been returned.

The School Committee directs that concerted efforts be made by appropriate personnel to discourage students from withdrawing from the high school for the purpose of discontinuing their formal education and for those students who cease their attendance at school.

M.G.L. Chapter 76 Section 18

Revised 11.98

Revised 10.99

Revised 12.99